

**Agenda – April 22, 2021**  
**Group 9 (College of Engineering) Health and Safety Committee**

**1. Attending**

Carter Beamish or Rachel Reichert, AA  
Colleen Irvin, BioE  
Sean Yeung or Michael Brett, CEE  
Michael Pomfret, CEI  
Kameron Harmon, ChemE  
M. Glidden, CoE DO  
Alex Lefort or Adrian dela Cruz, CSE  
Mike Kane or Ary Prasetyowati, ECE

S. Honeydew or Erin McKeown, EH&S  
Stacia Green, HCDE  
Sheila Prusa or Neelu Rajvanshi, ISE  
Dzung Tran or Bill Kuykendall, ME  
John Young or M. Weaver, MoES/NanoES  
Tatyana Galenko, MSE  
Christine Kang, UAW 4121 (ASE)  
N. Shane Patrick or Maria Huffman, WNF

**2. Previous Meeting Minutes**

- March 2021 – approve? Corrections/additions?
- Minutes posted at <https://www.engr.washington.edu/mycoe/safety#> and safety boards. EH&S recommends each department/group post paper copies on their safety board and inform employees of the name of their representative.

**3. Department Incident Reports (use “5 Why’s” analysis for one report)**

- ME @ Engineering Annex, C15 Parking Lot – Vanpool vehicle crashed into pane of glass.
- WNF @ Fluke Hall – Small splash of sulfuric acid on lab coat and triggered alarm.
- BioE @ MAG Health Sciences – Mouse bite.
- ChemE @ Molecular Engineering Building – Needle prick on finger.
- ME @ VA Puget Sound Health Care System – Head bump on metal frame and possible finger injury.

**4. Group Business**

- EH&S Environmental Programs presentation on chemical waste collection tips & tricks, best practices by Raymond Noble.
- Discuss gathered information on chemical inventories and decontaminated equipment surplus.
- Decide on speaker for next meeting.

**5. UW-Wide Meeting**

- March minutes attached
- April agenda attached. Highlights:
  - Sheryl Schwartz, EH&S assistant director for campus preventative health gave the COVID-19 update. Variants are on the increase, 40% of positive tests are the California variant which is not as transmissible as the UK variant, but still about 22% more transmissible than the original one. The UW will provide vaccines to all employees and students as soon as supply is available, get on the waitlist and they will contact you.
  - Whether or not vaccines will be required to return to campus is still under review.
  - The Healthy WA- Roadmap to Recovery and the metrics used to determine what is allowed in Phases I, II and III were reviewed. Again, all of the Governor's guidance is for your personal life, and does not determine what will be allowed on campus when we get back. We will all probably be required to wear masks all the time while we are at work regardless of vaccine status.
  - Erin McKeown went through the 2020 Accident Summary in some detail, comparing and contrasting the results from each of our Groups and all the

medical centers. Remember to report near misses, they can help identify areas of concern and are a valuable statistic.

- OARS reports will soon be available on Tableau (rather than pdfs with redactions) there is a team working on this.

## **6. Member Updates**

***Next Meeting: May 25<sup>th</sup> at 2pm, via Zoom***

**DRAFT Meeting Minutes**  
**Health and Safety Committee for Group 9 (College of Engineering)**

**Meeting Date: March 30, 2021 (via Zoom)**

**Attended**

*Carter Beamish, AA*

*Christine Kang, UAW 4121 (ASE)*

*Colleen Irvin, BioE*

*Sean Yeung, CEE*

*Michael Pomfret, CEI*

*Kameron Harmon, ChemE*

*Michael Glidden, CoE DO*

*Alexander Lefort, CSE*

*Ary Prasetyowati for Mike Kane, ECE*

*Sonia Honeydew, EH&S*

*Stacia Green, HCDE*

*Sheila Prusa, ISE*

*Dzung Tran, ME*

*John Young, MoIES/NanoES*

*Tatyana Galenko, MSE*

*N. Shane Patrick, WNF*

**Absent**

*Mike Kane, ECE*

**Previous Meeting Minutes**

- February 2021 – approved as is.
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>.  
EH&S recommends each department/group post paper copies on their safety board and inform employees of the name of their rep.

**Incident Reports**

- CEE (#2020-12-053) - Sean Young confirmed that the lab has updated SOPs for cleaning equipment and, as part of the process, has completed a PPE assessment. This report is considered closed.
- No reports for March.

**Group Business**

## DRAFT Meeting Minutes

### Health and Safety Committee for Group 9 (College of Engineering)

- Elected Colleen Irvin as the interim Vice Chair for the Health & Safety Committee Group 9, pending a full Group 9 roster to facilitate an election for Vice Chair. Currently, Michael Glidden holds the interim representative position for the College of Engineering, Dean's Office, while the search for someone to fill the vacated previous position of Sonia Honeydew is conducted. The current estimated lead time for this is eight weeks.
- Discussed information provided by Raymond A. Noble of EH&S Environmental.
  - There seems to be some frustration arising from how lab clean outs should be conducted during COVID-19 and in general when dealing with leaving faculty's labs and inventories.
  - There are quite a few retirements coming down the pipeline in the College of Engineering.
  - Wondering what the best practices are for this and how to make as efficient as possible while keeping time on-site to a minimum. Questions are specifically about change management of labs, chemical inventories, and equipment.
  - When a professor leaves the University and the chemicals are still present, who should temporarily take on inventory ownership while a clean out is put into progress? EH&S did not seem to like when the previous PI of a ChemE lab was left on the inventory, nor when ownership was changed to the building coordinator.
  - Groups want to move forward within guidelines, but directions are vague, which seems to build tension between the labs and Environmental Programs.
  - There also seems to be an issue with respect to equipment being retired and/or moved: It used to be that a decontamination form would be filled out and equipment would be labeled by EH&S when properly cleaned and ready to be moved. However, it seems as if now EH&S does not provide this labeling service, which means Moving Services and Surplus will not touch the equipment. Instead, labs have often been referred to Clean Harbors by EH&S to have equipment verified as decontaminated. Is there a reason for EH&S no longer providing this service? What is the new procedure?
  - Alexander Lefort and Sonia Honeydew will discuss with EH&S Environmental Programs, as well as Moving Services and Surplus and report back.

### UW-Wide Meeting

- February minutes attached

## DRAFT Meeting Minutes

### Health and Safety Committee for Group 9 (College of Engineering)

- March agenda attached. Highlights:
  - COVID-19 Updates – Report showed improvement in numbers of newly infected Washington residents as well as those vaccinated as of date created. However, information is now outdated.
  - A new U-Wide chair was elected due to Sonia Honeydew's move into a new position. Carmen Parisi, Facilities Manager of the I-School, has been elected by the committee as the new chair.
  - Supply of the COVID-19 vaccine is increasing. Vaccination site will be moving to E1 parking lot by the start of April, depending on supply.
  - Public Health guidance for fully vaccinated persons is constantly evolving. The rules stated are specific to personal life. The University will have restrictions that may differ based on guidance from OSHA and other boards which departments and groups should continue to follow.
  - A presentation on the new UW Field Safety Manual was given by Alex Hagen.

### **Department Updates**

- BioE – There was an incident involving a shared autoclave with another group: Midweek, outside of regular hours, someone moved non-sterilized waste from the autoclave into a dumpster. Colleen Irvin confirmed that this did not involve BioE members. Colleen has a meeting with EH&S, who wants to find a way to prevent this from happening again, to discuss first with the most-likely offending group, as opposed to coming to BioE to start. In other news, BioE has many classes and students on-site this quarter, but is continuing to push them through the proper approval and training process.
- Dean's Office - The position from which Sonia had stepped out will be posted in three weeks' time. The application and hiring process will likely take five weeks time once posted.
- HCDE – HCDE is going through protocol updates as students and instructors partially return to site. Mike Glidden mentioned to connect with Dan Ratner to keep him up to date. Stacia asked if small, trained groups abiding by protocols need a supervisor on-site. Mike stated that if a class is being held (i.e. an instructor is present), then academic protocols need to be in place. If these are small work groups without an instructor, it falls into a gray area, but at least attestations will be needed. HCDE will want to have the process approved by their Chair.
- MSE – N/A (Tatyana Galenko had to leave before this).

## **DRAFT Meeting Minutes**

### **Health and Safety Committee for Group 9 (College of Engineering)**

- WNF – Shane warned others that there will likely be an increase in the number of questions from people hearing about info regarding public guidelines concerning COVID-19 prevention. New guidelines have come out from the CDC and the Governor's Office, but these mostly pertain to personal safety. There are other parts that will likely cause confusion, such as the laxening of restrictions on K-12. This does not, however, mean anything for the university environment and higher education. Sonia has stated that, if questions arise, feel free to reference and point people toward the UW COVID-19 page. Colleen Irvin mentioned it may be useful for department chairs to send out a message to clarify these changes.

#### **Next Meeting**

- April, 27th, 2021 at 2pm via Zoom.

DRAFT



# University of Washington Accident / Incident Report

Report Number: 2021-03-017

Contact EH&S at 206-543-7262

## Person Reporting Incident

|  |   |
|--|---|
| Last Name: [REDACTED]                              | First Name: [REDACTED]                        |
| Phone: [REDACTED]                                  | Email: [REDACTED]                             |
| Occupation/Position: RESEARCH SCIENTIST/ENGINEER 4 | Department: ENG: Mechanical Engineering-Staff |
| Date Reported(yyyy/mm/dd): 2021/03/03              | Time of Reporting: 06:16 PM                   |

## Person Involved or Affected

|  |   |
|--|---|
| Last Name: [REDACTED]                              | First Name: [REDACTED]                        |
| Phone: [REDACTED]                                  | Email: [REDACTED]                             |
| Occupation/Position: RESEARCH SCIENTIST/ENGINEER 4 | Department: ENG: Mechanical Engineering-Staff |

## Incident Details

|  |  |                        |
|--|--|------------------------|
| Date of Incident(yyyy/mm/dd): 2021/03/01 | Time of Incident: 1:00 PM                        | When Shift Begins: N/A |
| Campus: Seattle                          | Incident Location/Parking Lot: ENGINEERING ANNEX |                        |
| Room:                                    | Other: C15 parking lot                           |                        |

Incident Details:

I received a phone call from a student working in the Engineering Annex informing me that the driver of a Community Transit Vanpool vehicle overshot the parking space in the C15 parking lot and crashed into a ground floor window of EGA. The student was not involved and the driver and passenger were not injured. UWPD responded and took a report (Case # [REDACTED]). UW Facilities were contacted and secured the window.

Attachment: Yes

## Supervisor

|   |   |
|---|---|
| Last Name: Snider                           | First Name: Jennifer                    |
| Phone: +1 206 543-6835                      | Email: jsnider@uw.edu                   |
| Occupation/Position: ADMINISTRATOR (E S 10) | Department: ENG: Mechanical Engineering |

## Classification

Level 1:  
Property damage only,

## Type of Incident

Injury Description: None,

Body Parts Affected: None,

Cause of Injury or Damage: Motor Vehicles, Bicycles, etc.,

## Slip, Trip, Fall Details

Slip:

Trip:

Fall From Same Level:

Fall From Elevated Height:

Stairs:

## Contributing Factors

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

|   |  |                                      |                              |
|---|--|--------------------------------------|------------------------------|
| Equipment: <b>Inadequate Guards/Barriers,</b>   |  |                                      |                              |
| Environment:  |  |                                      |                              |
| Policies / Procedures:  |  |                                      |                              |
| Human Factors: <b>Inattention,</b>  |  |                                      |                              |
| <b>Suggested Corrective Actions to Prevent Reoccurrence</b>   |  |                                      |                              |
| Other,  |  |                                      |                              |
| <b>Suggested corrective action by the affected party</b>  |  |                                      |                              |
| This particular parking space, at the north end of the upper C15 parking lot, is on a moderately steep slope and leads straight toward a bank of EGA windows. Also, the parking lot is quite narrow so drivers tend to pull in as far as they can when parking to avoid blocking the driveway. Adding a guardrail may push vehicles farther into the driveway which could create a different problem.                               |  |                                      |                              |
| <b>Supervisor's Comments</b>  |  |                                      |                              |
| <p>Root Causes:<br/>         (Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)</p> <p><b>Inattention by driver. No other vehicles or pedestrians were involved. Parking lot was empty. The parking spot is in close proximity to the building, but not exceptionally so.</b></p> <p><b>Agree with this. -JS</b></p> |  |                                      |                              |
| <p>Recommendations/Preventive Measures:<br/> <b>Adding a guardrail may push vehicles farther into the driveway which could lead to collisions with cars or large trucks accessing the trash bins and delivery area further down the lot. Any proposed solution should take this into account.</b></p> <p><b>Agree with this. - JS</b></p>   |  |                                      |                              |
| Corrective Actions Target Date (yyyy/mm/dd):<br><b>2021/03/19</b>   | Corrective Actions Complete Date (yyyy/mm/dd): |                                      |                              |
| <p>Other Comments:<br/> <b>I agree with [REDACTED]'s assessment of the incident and corrective action.</b></p>  |  |                                      |                              |
| <b>EHS Review</b>   |  |                                      |                              |
| Last Name: <b>Konnur</b>  | First Name: <b>Manisha</b>                     | Phone Number: <b>+1 206 221-1759</b> | Email: <b>mkonnur@uw.edu</b> |
| Occupation/Position:  |  | Department:                          |                              |
| Comments: <b>forwarded to Daniel Eden, Scott Nelson</b>   |  |                                      |                              |









# University of Washington Accident / Incident Report

Report Number: 2021-03-037

Contact EH&S at 206-543-7262

## Person Reporting Incident

|  |   |
|--|---|
| Last Name: [REDACTED]                                      | First Name: [REDACTED]                          |
| Phone: [REDACTED]  | Email: [REDACTED]                               |
| Occupation/Position: RESEARCH SCIENTIST/ENGINEER 3 (E S 8) | Department: ENG: Collaboration Core - WNF Staff |
| Date Reported (yyyy/mm/dd): 2021/03/11                     | Time of Reporting: 07:40 AM                     |

## Person Involved or Affected

|  |   |
|--|---|
| Last Name: [REDACTED]                                      | First Name: [REDACTED]                          |
| Phone: [REDACTED]  | Email: [REDACTED]                               |
| Occupation/Position: RESEARCH SCIENTIST/ENGINEER 3 (E S 8) | Department: ENG: Collaboration Core - WNF Staff |

## Incident Details

|   |   |                        |
|---|---|------------------------|
| Date of Incident (yyyy/mm/dd): 2021/03/11 | Time of Incident: 4:00 AM                 | When Shift Begins: N/A |
| Campus: Seattle                           | Incident Location/Parking Lot: FLUKE HALL |                        |
| Room: 136F                                | Other:                                    |                        |

Incident Details:

Related to a late night response to a failure to neutralize alarm from WNF s Acid Waste Treatment plant, a small amount of sulfuric acid landed on employee s shirt, resulting in a small hole about the size of a grain of rice. Due to the immediacy of the need and the desire to avoid a facility shutdown, employee had donned only a base layer of nitrile gloves and a second layer of chemical protective gloves, having not anticipated the extended process that occurred when changing the acid reservoir resulted in needing to prime the peristaltic pump, which is has the small sulfuric splash occurred.

Attachment: No

## Supervisor

|   |  |
|---|--|
| Last Name: Huffman  | First Name: Maria                                  |
| Phone: 206-543-5101   | Email: mhuffm@uw.edu                               |
| Occupation/Position: ASSISTANT DIRECTOR-PROGRAM OPERATIONS (E S 11) | Department: ENG: Collaboration Core - WNF Managers |

## Classification

Level 1:  
Injury or Exposure, no first aid required,

## Type of Incident

|   |
|---|
| Injury Description: Burn (Thermal, Chemical, Electrical), |
| Body Parts Affected: Chest, Ribs,                         |
| Cause of Injury or Damage: Chemicals, Splash,             |

## Slip, Trip, Fall Details

|                       |
|-----------------------|
| Slip:                 |
| Trip:                 |
| Fall From Same Level: |

|   |                           |  |                              |
|---|---------------------------|--|------------------------------|
| Fall From Elevated Height:  |                           |  |                              |
| Stairs:   |                           |  |                              |
| <b>Contributing Factors</b>   |                           |  |                              |
| Equipment:  |                           |  |                              |
| Environment: <b>Chemicals,</b>  |                           |  |                              |
| Policies / Procedures: <b>Failure to Follow Procedures,</b>   |                           |  |                              |
| Human Factors: <b>Inadequate, Improper PPE, Rushing,</b>  |                           |  |                              |
| <b>Suggested Corrective Actions to Prevent Reoccurrence</b>   |                           |  |                              |
| Change/review work procedures,  |                           |  |                              |
| <b>Suggested corrective action by the affected party</b>  |                           |  |                              |
| Slow down and do not succumb to operational pressures - A shutdown and the necessary recovery is far preferable to an injury.<br>Always wear appropriate PPE even if the situation appears to not require it.   |                           |  |                              |
| <b>Supervisor's Comments</b>  |                           |  |                              |
| Root Causes:<br>(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)<br><b>Employee is a senior member of the WNF staff and is very well aware of all the safety rules and protocols one must go by when working with chemicals. He understands the need for absolute attention to detail and thankfully this was a near miss. PPE must be worn at all time s when dealing with chemicals.</b> |                           |  |                              |
| Recommendations/Preventive Measures:<br><b>Reminder to employee that it is imperative to not be in any hurry when dealing with chemicals however small the task may be. I am satisfied that employee fully understands and will not repeat.</b>   |                           |  |                              |
| Corrective Actions Target Date (yyyy/mm/dd):<br>2021/03/11  |                           | Corrective Actions Complete Date (yyyy/mm/dd):<br>2021/03/11 |                              |
| Other Comments:<br><b>Employee is the [REDACTED] manager of the WNF. He understands the issue completely and this was a reminder that no haste is acceptable when around chemicals. I consider the matter closed.</b>   |                           |  |                              |
| <b>EHS Review</b>   |                           |  |                              |
| Last Name: <b>McKeown</b>   | First Name: <b>Erin M</b> | Phone Number: <b>+1 206 221-2852</b>                         | Email: <b>mstoxic@uw.edu</b> |
| Occupation/Position:  |                           | Department:  |                              |
| Comments: <b>Tracy Harvey will follow up</b>  |                           |  |                              |



# University of Washington Accident / Incident Report

Report Number: 2021-03-049

Contact EH&S at 206-543-7262

## Person Reporting Incident

|   |   |
|---|---|
| Last Name: [REDACTED]                                 | First Name: [REDACTED]                                      |
| Phone: [REDACTED]                                     | Email: [REDACTED]   |
| Occupation/Position: RESEARCH ASSISTANT (E S UAW ASE) | Department: SOM: Bioengineering: Dr. Woodrow Lab JM Student |
| Date Reported (yyyy/mm/dd): 2021/03/16                | Time of Reporting: 12:43 PM                                 |

## Person Involved or Affected

|   |   |
|---|---|
| Last Name: [REDACTED]                                 | First Name: [REDACTED]                                      |
| Phone: [REDACTED]                                     | Email: [REDACTED]   |
| Occupation/Position: RESEARCH ASSISTANT (E S UAW ASE) | Department: SOM: Bioengineering: Dr. Woodrow Lab JM Student |

## Incident Details

|   |  |                            |
|---|--|----------------------------|
| Date of Incident (yyyy/mm/dd): 2021/03/16 | Time of Incident: 10:30 AM                         | When Shift Begins: 9:00 AM |
| Campus: Seattle                           | Incident Location/Parking Lot: MAG HEALTH SCIENCES |                            |
| Room: G109                                | Other:   |                            |

Incident Details:

While in an animal use training class, I was bit by a mouse. The bite did not go through my glove, but it did draw blood. I washed the affected area for 15 minutes with soap and water.

Attachment: No

## Supervisor

|  |                                 |
|--|---------------------------------|
| Last Name: Woodrow                       | First Name: Kim                 |
| Phone: +1 206 685-6831                   | Email: woodrow@uw.edu           |
| Occupation/Position: ASSOCIATE PROFESSOR | Department: SOM: Bioengineering |

## Classification

Level 1:  
Injury or Exposure, no first aid required,

## Type of Incident

Injury Description: Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),

Body Parts Affected: Fingers,

Cause of Injury or Damage: Animal (Other than Primates),

## Slip, Trip, Fall Details

Slip:

Trip:

Fall From Same Level:

Fall From Elevated Height:

Stairs:

## Contributing Factors

|   |                            |   |                              |
|---|----------------------------|---|------------------------------|
| Equipment:  |                            |   |                              |
| Environment: <b>Animal Action,</b>  |                            |   |                              |
| Policies / Procedures:  |                            |   |                              |
| Human Factors:  |                            |   |                              |
| <b>Suggested Corrective Actions to Prevent Reoccurrence</b>   |                            |   |                              |
|   |                            |   |                              |
| <b>Suggested corrective action by the affected party</b>  |                            |   |                              |
|   |                            |   |                              |
| <b>Supervisor's Comments</b>  |                            |   |                              |
| Root Causes:<br>(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)<br><b>This procedure requires handling awake mice in a position at their neck that increases the probability of a person being bit. The instructor informed students that they are likely to get bit.</b> |                            |   |                              |
| Recommendations/Preventive Measures:<br><b>Wear thicker gloves as a recommendation (e.g., 3 gloves)</b><br><b>Use anesthetized cervical dislocation.</b>  |                            |   |                              |
| Corrective Actions Target Date (yyyy/mm/dd):<br><b>2021/03/19</b>   |                            | Corrective Actions Complete Date (yyyy/mm/dd):<br><b>2021/03/19</b> |                              |
| Other Comments:   |                            |   |                              |
| <b>EHS Review</b>   |                            |   |                              |
| Last Name: <b>Konnur</b>  | First Name: <b>Manisha</b> | Phone Number: <b>+1 206 221-1759</b>                                | Email: <b>mkonnur@uw.edu</b> |
| Occupation/Position:  |                            | Department:   |                              |
| Comments: <b>forwarded to OHN, Ellie Wade, Zara Llewellyn</b>   |                            |   |                              |



# University of Washington Accident / Incident Report

Report Number: 2021-03-078

Contact EH&S at 206-543-7262

## Person Reporting Incident

|  |                             |
|--|-----------------------------|
| Last Name: [REDACTED]                  | First Name: [REDACTED]      |
| Phone: [REDACTED]                      | Email: [REDACTED]           |
| Occupation/Position: STUDENT ASSISTANT | Department: Unspecified     |
| Date Reported (yyyy/mm/dd): 2021/03/31 | Time of Reporting: 10:59 AM |

## Person Involved or Affected

|  |                         |
|--|-------------------------|
| Last Name: [REDACTED]                  | First Name: [REDACTED]  |
| Phone: [REDACTED]                      | Email: [REDACTED]       |
| Occupation/Position: STUDENT ASSISTANT | Department: Unspecified |

## Incident Details

|   |   |                        |
|---|---|------------------------|
| Date of Incident (yyyy/mm/dd): 2021/03/31 | Time of Incident: 10:45 AM                        | When Shift Begins: N/A |
| Campus: Not assigned to Campus            | Incident Location/Parking Lot: MOLECULAR ENG BLDG |                        |
| Room: 140                                 | Other:  |                        |

Incident Details:  
**Finger pierced with clean needle inside the glove box**  
 Attachment: No

## Supervisor

|   |   |
|---|---|
| Last Name: Hillhouse                          | First Name: Hugh                              |
| Phone: +1 206 685-5257                        | Email: h2@uw.edu                              |
| Occupation/Position: REHNBERG CHAIR PROFESSOR | Department: ENG: Chemical Engineering-Faculty |

## Classification

Level 1:  
 Injury or Exposure, no first aid required,

## Type of Incident

Injury Description: Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound),  
 Body Parts Affected: Fingers,  
 Cause of Injury or Damage: Needles, Medical Sharps, Scalpels, etc. (Clinical, Research, Teaching),

## Slip, Trip, Fall Details

Slip:  
 Trip:  
 Fall From Same Level:  
 Fall From Elevated Height:  
 Stairs:

## Contributing Factors

Equipment:  
 Environment:

ON FILE: Affected/Injured Employee's date of birth, gender, date of hire, and hours of employment.

|  |                           |  |                            |
|--|---------------------------|--|----------------------------|
| Policies / Procedures:   |                           |  |                            |
| Human Factors: <b>Other</b> ,  |                           |  |                            |
| <b>Suggested Corrective Actions to Prevent Reoccurrence</b>  |                           |  |                            |
| Provide safety training,   |                           |  |                            |
| <b>Suggested corrective action by the affected party</b>   |                           |  |                            |
|  |                           |  |                            |
| <b>Supervisor's Comments</b>   |                           |  |                            |
| Root Causes:<br>(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)  |                           |  |                            |
| Recommendations/Preventive Measures:   |                           |  |                            |
| Corrective Actions Target Date (yyyy/mm/dd):   |                           | Corrective Actions Complete Date (yyyy/mm/dd): |                            |
| Other Comments:  |                           |  |                            |
| <b>EHS Review</b>  |                           |  |                            |
| Last Name: <b>Cashman</b>  | First Name: <b>Judy L</b> | Phone Number: <b>+1 206 221-3025</b>           | Email: <b>judym@uw.edu</b> |
| Occupation/Position:   |                           | Department:                                    |                            |
| Comments: <b>Discussed by phone; agree with preventive measures suggested, including use of tweezers to remove cap and put distance between hand and needle. I will also send information on needleless adaptor for use with vial, and can see if this will work for their task. J Cashman</b> |                           |  |                            |





# University of Washington Accident / Incident Report

Report Number: 2021-03-079

Contact EH&S at 206-543-7262

## Person Reporting Incident

|   |   |
|---|---|
| Last Name: <b>Iaquinto</b>                                | First Name: <b>Joseph</b>                 |
| Phone: <b>+1 206 277-1738</b>                             | Email: <b>jmiaqu@uw.edu</b>               |
| Occupation/Position: <b>AFFILIATE ASSISTANT PROFESSOR</b> | Department: <b>MECHANICAL ENGINEERING</b> |
| Date Reported (yyyy/mm/dd): <b>2021/03/31</b>             | Time of Reporting: <b>12:19 PM</b>        |

## Person Involved or Affected

|   |   |
|---|---|
| Last Name: <b>[REDACTED]</b>                                      | First Name: <b>[REDACTED]</b>                           |
| Phone:  | Email: <b>[REDACTED]</b>                                |
| Occupation/Position: <b>RESEARCH SCIENTIST/ENGINEER 2 (E S 7)</b> | Department: <b>ENG: Mechanical Engineering-Iaquinto</b> |

## Incident Details

|  |   |                               |
|--|---|-------------------------------|
| Date of Incident (yyyy/mm/dd): <b>2021/03/19</b> | Time of Incident: <b>Can Not Be Determined</b>  | When Shift Begins: <b>N/A</b> |
| Campus: <b>Seattle</b>                           | Incident Location/Parking Lot:                  |                               |
| Room:  | Other: <b>VA Puget Sound Health Care System</b> |                               |

Incident Details:

Employee walked by a movable glass wall frame and hit their hand on its metal frame in passing. Their little finger was pushed against their palm, a pop occurred (noted as similar to cracking knuckles). The finger remained movable, "a little painful" but no bruising or swelling was noted.

Discomfort has persisted especially when grabbing things, outstretching the hand, or reaching their little finger out. Employee is self-caring with buddy-taping to immobilize and may seek additional medical care.

Note employee is on leave until Thursday April 8th  
Also note that this incident was not reported sooner due to it seeming a trivial and self-resolving issue at the time.

Attachment: No

## Supervisor

|   |   |
|---|---|
| Last Name: <b>Iaquinto</b>                                | First Name: <b>Joseph</b>                 |
| Phone: <b>+1 206 277-1738</b>                             | Email: <b>jmiaqu@uw.edu</b>               |
| Occupation/Position: <b>AFFILIATE ASSISTANT PROFESSOR</b> | Department: <b>MECHANICAL ENGINEERING</b> |

## Classification

Level 1:  
Injury or Exposure, no first aid required,

## Type of Incident

Injury Description: **Pain, Irritation, Inflammation, Swelling,**

Body Parts Affected: **Fingers,**

Cause of Injury or Damage: **Contact with Object: Bumped into Something,**

## Slip, Trip, Fall Details

Slip:

|   |   |                                      |                            |
|---|---|--------------------------------------|----------------------------|
| Trip:   |   |                                      |                            |
| Fall From Same Level:   |   |                                      |                            |
| Fall From Elevated Height:  |   |                                      |                            |
| Stairs:   |   |                                      |                            |
| <b>Contributing Factors</b>   |   |                                      |                            |
| Equipment:  |   |                                      |                            |
| Environment:  |   |                                      |                            |
| Policies / Procedures:  |   |                                      |                            |
| Human Factors: <b>Inattention,</b>  |   |                                      |                            |
| <b>Suggested Corrective Actions to Prevent Reoccurrence</b>   |   |                                      |                            |
|   |   |                                      |                            |
| <b>Suggested corrective action by the affected party</b>  |   |                                      |                            |
|   |   |                                      |                            |
| <b>Supervisor's Comments</b>  |   |                                      |                            |
| Root Causes:<br>(Please look at all the factors that may have contributed to the accident. Such factors may include equipment, environment, policies, procedures, and personnel.)<br><b>inattention, working around equipment</b> |   |                                      |                            |
| Recommendations/Preventive Measures:<br><b>Will review equipment layout</b>   |   |                                      |                            |
| Corrective Actions Target Date (yyyy/mm/dd):<br><b>2021/03/31</b>   | Corrective Actions Complete Date (yyyy/mm/dd):<br><b>2021/03/31</b> |                                      |                            |
| Other Comments:<br><b>This was a piece of movable protective equipment, by design it has to get in the way and protrude into walkways. This event or related is unlikely to occur again.</b>                                      |   |                                      |                            |
| <b>EHS Review</b>   |   |                                      |                            |
| Last Name: <b>Nelson</b>  | First Name: <b>Scott D</b>  | Phone Number: <b>+1 206 221-7055</b> | Email: <b>sdnpe@uw.edu</b> |
| Occupation/Position:  | Department:   |                                      |                            |
| Comments: <b>Approach to correcting the potential impact with temporary barriers is acceptable.</b>   |   |                                      |                            |

## U-WIDE HEALTH AND SAFETY COMMITTEE

3/10/2021 Meeting Minutes | 1:00 p.m. - 2:30 p.m. |

| Elected Member*   | Appointed Member*   | Faculty Senate Member*                                   |
|---|---|--|
| <input checked="" type="checkbox"/> Ryan Hawkinson (1)      | <input type="checkbox"/> Mark Pekarek (2)                           | <input type="checkbox"/> Ian Bennett                     |
| <input checked="" type="checkbox"/> Carmen Parisi (1)       | <input checked="" type="checkbox"/> Kurt Oglesby (3)                |  |
| <input checked="" type="checkbox"/> Erick Rostad (2)        | <input checked="" type="checkbox"/> Beth Hammermeister (4)          |  |
| <input checked="" type="checkbox"/> Tony Colinares (3)      | <input checked="" type="checkbox"/> Liz Kindred, Vice-chair (5)     |  |
| <input checked="" type="checkbox"/> Christine Aker (4)      | <input checked="" type="checkbox"/> Sheila Prusa (9)                |  |
| <input checked="" type="checkbox"/> Michael Sage (5)        | <input checked="" type="checkbox"/> David Zuckerman (10)            |  |
| <input checked="" type="checkbox"/> Eric Camp (6)           |   |  |
| <input checked="" type="checkbox"/> Tamara Leonard (6)      |   |  |
| <input checked="" type="checkbox"/> Martin Arroyo (7)       |   |  |
|   | Labor Union Member*   | Env Health & Safety Member**                             |
| <input checked="" type="checkbox"/> Alexa Russo (7)         | <input checked="" type="checkbox"/> Ann Aumann, SEIU 925            | <input checked="" type="checkbox"/> Katia Harb           |
| <input checked="" type="checkbox"/> Wade Haddaway (8)       | <input checked="" type="checkbox"/> Paula Lukaszek, WFSE Local 1488 | <input checked="" type="checkbox"/> Denise Bender        |
| <input checked="" type="checkbox"/> Christopher Barrett (8) | <input checked="" type="checkbox"/> Christine Kang, UAW 4121        | <input checked="" type="checkbox"/> Erin McKeown         |
| <input checked="" type="checkbox"/> Stacia Green, (9)       | <input type="checkbox"/> Amanda Clouser, UAW 4121                   | <input checked="" type="checkbox"/> Sonia Honeydew       |
| <input checked="" type="checkbox"/> David Warren (10)       | <input type="checkbox"/> Vacant, ASUW                               | <input checked="" type="checkbox"/> Manisha Konnur       |
|   |   | <input checked="" type="checkbox"/> Jenna Gravley        |
|   |   | <input checked="" type="checkbox"/> Tracy Harvey         |
|   |   | <input checked="" type="checkbox"/> Alex Hagen           |
| Guests**  | Ex-Officio Member**   | Ex-Officio Member**                                      |
|   | <input checked="" type="checkbox"/> Tracey Mosier, UWF              | <input checked="" type="checkbox"/> Susan Wagshul-Golden |
| <input type="checkbox"/>                                    | <input checked="" type="checkbox"/> Chris Pennington, UWF           | <input type="checkbox"/> Felicia Foster, AGO             |
| <input type="checkbox"/>                                    | <input checked="" type="checkbox"/> Ken Nielsen, Risk Services      | <input checked="" type="checkbox"/> Nancy Gwin, AGO      |
| <input type="checkbox"/>                                    | <input checked="" type="checkbox"/> Rick Gleason, DEOHS             | <input type="checkbox"/> Lt. Chris Jaross, UWPD          |
| <input type="checkbox"/>                                    | <input type="checkbox"/> Steve Charvat, UWF EM                      | <input checked="" type="checkbox"/> Allyson Long, UWB    |
| <input type="checkbox"/>                                    | <input type="checkbox"/> Barry Morgan, UWF EM                       |  |

**Quorum is 12 or more of voting members**

**X - attended meeting**

**\* voting members**

**\*\* non-voting member**

**Agenda**

- 1. Call to Order**
- 2. Attendance/Quorum**
- 3. Approval of the 2/10/2021 meeting minutes**
- 4. Election of the New Chair**
- 5. COVID-19 Update**
- 6. Field Safety Manual**
- 7. Organizational Group Reports**
- 8. Union Reports**
- 9. Ex-Officio Reports**
- 10. EH&S Updates and L&I Updates**
- 11. Good of the order**
- 12. Adjourn**

*Recorded by Manisha Konnur*

*This meeting was conducted on Zoom to adhere to physical distancing protocols during the COVID-19 pandemic per guidance from the Washington State Department of Health, and the Centers for Disease Control and Prevention. The meeting was recorded.*

**1. Call to Order & Introductions**

Liz Kindred, acting as interim Chair, called the meeting to order at 1:03 pm. Stacia Green introduced themselves as a new HSC-9 U-Wide representative. Sonia Honeydew introduced herself as the new Accident Prevention Specialist.

**2. Attendance/Quorum**

Liz Kindred verified that attendance was counted and quorum was met.

**3. Approval of February meeting minutes**

February meeting minutes were approved as is.

**4. Election of New Chair**

Ryan Hawkinson nominated Carmen Parisi for the new U-Wide Chair. Carmen accepted the nomination and introduced herself to the committee. Carmen is the Facilities Manager for the

Information school and is also their Emergency Response Coordinator. Carmen also serves on the UW Emergency Readiness Committee and has been with the UW for 24 years.

Liz invited any additional nominations and described the Chair's time commitment. There were no additional nominations. Carmen Parisi was elected as the new U-Wide Chair.

## 5. COVID-19 Update

Katia Harb announced that it is the first anniversary of UW's switch to remote working and learning due to the COVID-19 pandemic. She thanked the committee for their help and continued support to keep UW employees and students safe on campus. Katia displayed the UW COVID-19 dashboard and said that the cases have been declining and remain lower than autumn quarter. However there has been an increase in cases in fraternities and sororities since mid-February.

Katia said that 10% of the WA state population is fully vaccinated and 17% have received their first dose. WA State is currently in Phase 1B and is vaccinating educators and staff who work in pre-K through 12<sup>th</sup> grade. Katia added that currently college educators and staff don't fall under the Phase 1B tier for vaccinations, but University lobbyists are continually asking the state. Governor Inslee announced that starting March 22<sup>nd</sup>, vaccination eligibility will extend to high risk critical workers in congregate settings. Katia said that UWMC is providing vaccines to eligible UW employees and students in addition to patients. UWMC is planning to expand vaccine distribution to the E1 parking lot. Vaccine supplies are improving, and UW Medicine has a list of people to call at the end of each day to insure no doses are wasted.

The ACCD subcommittee drafted a vaccine policy for fall quarter that UW leadership is currently reviewing; it should be announced in the next few weeks. Katia said that UW EH&S publishes guidance documents in accordance with CDC, OSHA and higher education guidance from the Governor. EH&S recently published quarantine guidance for fully vaccinated people. A person is considered fully vaccinated *two weeks after* their final dose of vaccine. A fully vaccinated person does not have to quarantine after having close contact with a COVID-19 positive person if the close contact exposure was within 3 months of becoming fully vaccinated and if they have not developed any symptoms since the exposure. Katia noted that medical centers have more stringent guidance for healthcare workers. Katia reiterated that being vaccinated does not change current public health or workplace requirements for COVID-19 prevention such as social distancing, masking, and hand washing. EH&S will adjust UW requirements as the public health guidance changes.

Katia provided an update on Governor Inslee's [Healthy Washington - Roadmap to Recovery](#). All regions in WA state are in Phase 2 and the Department of Health is planning for Phase 3.

Katia said that there is a new model number (8210) added to the '[counterfeit N95 model](#)' article. She said that the user must check the lot numbers and notify EH&S Respirator Program



Administrator (uwresp@uw.edu) if they come across a counterfeit model. EH&S will provide them with additional guidance.

Beth Hammermeister described a single unmasked employee inside a shared space accessed via CAAMS card. Katia said a mask should have been worn. Katia clarified the expectation and intention that we all wear face coverings in any indoor space except when behind a closed door in our own private (not shared) office, or when eating at a designated location.

## 6. Field Safety Manual

Alex Hagen from EH&S Laboratory Safety Program presented the new [UW Field Operations Safety Manual](#). Alex said that the goal was to create a manual that establishes high level requirements for a field safety program and encompasses the full spectrum of fieldwork done by the university. This manual will complement information in the Lab Safety Manual, Boating and Diving Safety Manual and Biosafety Manual without being redundant.

Alex said that 'Field sites' for research and teaching may include field stations, natural reserves, public lands or parks, wilderness areas, coastline or waterways, or more controlled sites such as construction areas, excavations, or mines, or even on campus outside your building. One of the responsibilities of the new ICAPS Committee is oversight of research and teaching safety in the field. The manual covers roles and responsibilities, planning, hazard identification and risk mitigation, training, environmental protection, emergency response, best practices, resources and policies, and checklists and templates. There is a new risk assessment tool for field work, Field RAT, which the user sends to EH&S for feedback but is approved by the responsible party in the user's department. For risk mitigation, there are two Fieldwork Safety Plan templates to choose from, one brief and one detailed. Alex said that this manual also addresses the issue of harassment in fieldwork situations and how to prevent and report it.

Alex said that the departments can also add policies and practices specific to their department or group, such as specifying which activities can be done alone. EH&S can help with recommendations but approval is by the PI or other responsible party, not EH&S. Alex confirmed that COVID-specific policies are not included in the manual because those are covered by the department's separate COVID-19 prevention plan.

## 7. Organizational Group Reports

**HSC 1** – Ryan Hawkinson said HSC-1 met this morning and introduced Sonia Honeydew as the new Accident Prevention Specialist. They also discussed OARS reports and the U-Wide meeting. They had Erin McKeown from EH&S speak about OSHA 300 and how recordable incident statistics were affected by COVID-19. Ryan said they also discussed back to work policies and are looking for a guest speaker on this topic. Liz noted the idea for the U-wide as well.



**HSC 2** – Erick Rostad said HSC-2 met last month. They discussed the high wind situations that Seattle area has been experiencing and how it affects scaffolding heights. Brandon Kemperman provided an update on Fall Protection program.

**HSC 3** – Kurt Oglesby said HSC-3 met on February 17. They approved meeting minutes and reviewed OARS reports. They also discussed the U-Wide meeting.

**HSC 4** – Christine Aker said that HSC-4 met on February 22. They reviewed meeting minutes, OARS reports and discussed the U-Wide meeting.

**HSC 5** – Liz Kindred said HSC-5 met in February. Liz said that there has been a decrease in COVID-19 staff exposures but increase in reports of vaccine side effects. They also discussed the issue of counterfeit N95 respirators. Liz said that they found some purchased back in December and investigated if there were any COVID-19 exposure acquisitions by staff using those (there were none). Liz also added that the Department of Environmental and Occupational Health is evaluating the counterfeit N95s differences. Liz confirmed that the counterfeit respirators have been taken off the shelf. Liz also said that they will be fit testing approximately 1500 staff because their current 3M mask model has been discontinued.

Liz reported that Airlift Northwest said that they have been experiencing slips and falls on some of their runways and they have been providing safety allowances to their staff for yak tracks.

**HSC 6** – Eric Camp said HSC-6 met in February and discussed the U-Wide meeting. They also discussed drafting a letter to the Greek row communities to follow the COVID-19 safety protocol. Eric added that since Student Life sent a similar letter/notice, the HSC-6 committee decided not to send their letter.

**HSC 7** – Martin Arroyo said that HSC-7 met last week and discussed the U-Wide meeting. Allyson Long presented on the community household hazardous waste drop-off event hosted by UW Bothell. They also discussed earthquake preparedness and reviewed COVID-19 updates. They had a campus safety forum regarding their resource officer, who they plan to maintain.

**HSC 8** – Chris Barrett said that HSC-8 met on February 11. They reviewed an OARS report related to a sharps injury and discussed the U-Wide meeting.

**HSC 9** – Sheila Prusa said that HSC-9 met on February 23. They conducted elections and elected their new chair, Alexander Lefort and named Stacia Green as their second U-Wide representative. Sheila also said that they reviewed the OARS reports and discussed the February U-Wide meeting. They have submitted their updated charter to the Dean.

**HSC 10** – David Zuckerman said HSC-10 met in February. They reviewed the OARS reports and discussed the U-Wide meeting. David added that Stephanie Harrington is working on their pilot project originating from the suggestion box. There aren't enough CPR dummies for scientific



diving training, especially during the pandemic when they particularly can't share, so they're coordinating with other units to share the cost of purchasing additional CPR dummies.

David reported that Stephanie is requesting that mariners be included in the vaccine eligibility for public transport workers. Group 10 also discussed the need for the Botanic Gardens to designate essential staff who can come onsite even when UW suspends operations, to clear branches or other hazards that might endanger the public. Liz commented on the importance of informing the designated personnel of their essential status.

**8. Faculty Senate Reports:** Ian Bennett was not present.

**9. Union Reports:**

Paula Lukaszek said that they have been wondering about the COVID-19 vaccinations for essential employees and also asked if they get paid release time for getting vaccines. Tracey Mosier directed Paula to HR since release time falls under their expertise. Paula also reported people with their masks below their mouths while waiting at bus stops on either side of the street near the IMA baseball field. Denise Bender from EH&S directed Paula to 'Report a concern' tool on the EH&S webpage; EH&S follows up with management and COVID Site Supervisors regarding instances on campus or in other UW workplaces.

Christine Kang had no updates.

**10. Ex-Officio Reports:**

**UW Facilities:** Tracey Mosier and Chris Pennington had no updates.

**Emergency Management:** Steve Charvat was not present.

**UWPD:** Lt. Chris Jaross was not present.

**DEOHS:** Rick Gleason had no updates, but said that regarding the earlier mention of sharps injuries from boxcutters or razor knives, that is often the riskiest tool in the toolbox. One safer option is a ceramic razor knife, which won't cut your finger.

**Attorney General's Office:** Nancy Gwin had no updates.

**Claims Services:** Ken Nielsen had no updates.

**11. L&I Updates:**

Erin McKeown said that EH&S is gathering pictures for the inspector for the concern at 908 Jefferson Building. The closing conference is expected soon.





For concerns at UWMC Montlake and UWMC Northwest Hospitals, EH&S has appealed N95 access to employees and social distancing at Anesthesia clinics. The next date for hearing is on March 30 and EH&S plans to appeal and explain the case.

The hearing for Eastside specialty clinic concern was on February 17. EH&S is waiting to hear back on the results.

**EH&S Updates:**

Denise Bender said that EH&S is working on program improvements and will have substantial updates at the next meeting.

**12. Good of the Order:** Bothell will host monthly community household hazardous waste events, and they are now confident about their capacity so you can spread the word. Sonia Honeydew noted that Michael Sage is leaving the UW after July 2021 and congratulated Michael for their future endeavors. Liz Kindred noted back to work guidance as a suggested topic for a future U-Wide presentation.

**13. Adjourn:** The meeting was adjourned at 2:14 pm.

DRAFT