

Agenda – March 23rd, 2022
Group 9 (College of Engineering) Health and Safety Committee

1. Attending

Derrick Van Kirk or Niyousha Rahimi, AA
Colleen Irvin or Robbie Wong, BioE
Rachel Strickman or Ted Hanson, CEE
Michael Pomfret, CEI
Kameron Harmon or Benjamin Rutz, ChemE
Michael Glidden, CoE DO
Alexander Lefort or Selest Nashef, CSE
May Lim, ECE

Sonia Honeydew or Erin McKeown, EH&S
Sarah Coppola or Stacia Green, HCDE
Sheila Prusa or Kelly Foong, ISE
Bob Xiaohai Hu, ME
John Young or M. Weaver, MoIES/NanoES
Tatyana Galenko or Hanson Fong, MSE
N. Shane Patrick or Maria Huffman, WNF

2. Previous Meeting Minutes

- February 2022 – approve? Corrections/additions?
- Minutes posted at <https://www.engr.washington.edu/mycoe/safety#> and safety boards.

3. Department Incident Reports (use “5 Why’s” analysis for one report)

- All OARS reports may also be found on Tableau while on the UW network via this link: <https://bitools.uw.edu/#/site/Transitional/projects/573>.
- ME @ Wilcox Hall (#2021-12-002) – Spill of bovine blood.
- WNF @ Fluke Hall (#2022-02-002) – Carboy for organic solvent overflowed.
- CEE @ Benjamin Hall (#2022-02-012) – Accidental needlestick with needle used for N2 gas prep.
- WNF @ Fluke Hall (#2022-02-019) – Employee felt unwell due to suspected food odor.
- CSE @ Gates Center (#2022-02-028) – Employee accidentally cut index finger with scissors.

4. Group Business

- Presentation by [UWEM rep] on earthquake safety at UW (tentative).
- Review of the Group 9 Charter.
- We will be reviewing the UW Accident Prevention Plan in the April meeting. Please read over the APP and submit any potential changes to me by next meeting.
- Potential speakers for April meeting: Invite Sarah Coppola to speak on her experience with Occupational Health? Any particular topics of interest?

5. UW-Wide Meeting

- February meeting minutes attached; No January meeting.
- March agenda attached. Meeting highlights will be presented by Alex Lefort:
 - COVID-19 Updates:
 - UW is in a transition state. Lots of info to come.
 - Fall of cases has slowed due to Omicron BA.2 variant, though still falling.
 - There is a decrease in people getting tested, but also a decrease in rates of positive cases with a 2.4% positivity rate.
 - Many counties, including King, are lifting mask mandates to align with state guidelines.
 - UW will keep mandates until end of quarter to avoid hurdles in transition. As of March 28th, masks will be optional in most areas outside of public transport, health care settings, and certain other locations.
 - UW still heavily recommends masks for the first two weeks of quarter.
 - Afterward, though optional, UW still encourages people to wear masks, especially for the benefit of those more vulnerable.
 - Units are unable to require masks unless the tasks in the space would normally require them.

- The vaccination mandate is still in place and those who are unvaccinated must still wear at least a surgical mask and must be tested at least once/week. Additional updates may come.
- EH&S hopes to update all guidance/FAQs by March 28th.
- There are frustrations from some faculty and instructors to which EH&S stated that the decisions were made after consulting a broad number of groups on campus. They recognize that there are anxieties around these changes and recommend that those concerned should upgrade to or continue wearing high-grade masks.
- Requirements may change as cases are monitored.
- Some eating locations will still be off-limits.
- Guidelines around accommodations for students off-site and remoting in, particularly for those who are immunocompromised, are still in the works.
- CDC guidance now based on community risk levels, which are influenced by: case rates, hospitalizations, hospital bed capacity.
- Masking is now only required in "high risk" locations. Contact tracing is now also focused primarily on "high risk" locations, though no changes happening to the UW contact tracing currently. To be re-evaluated at the end of spring.
- WA L&I is making broad changes to workplace COVID requirements, relaxing some for employers with vaccine mandates. The UW will evaluate and update as needed when changes occur.
- COVID-19 Contact Scenario Flow-Chart has a few updates, though most has stayed the same.
- Barry Morgan spoke on Business, Academic & Research Continuity (BARC) Plans on behalf of Emergency Management.
 - 56% of departments do not have one, though they are required via APS 13.2.
 - An additional 200 estimated plans are less than 25% complete.
 - The UW creates and stores BARC plans on Husky Ready software. Very good at allowing first-time creators to easily build their plans.
 - Coming out of the pandemic, this is a great time to create or update your plans, as many plans have also gone untouched for over two years.
 - There is now a training for Intro to BARC, as well as a part II coming up.
 - There are many community resources available for creating your plans, as well.
 - Slides are available. Alex will post these in the Group 9 shared folder.
- EH&S is reviewing and preparing again for radiation emergencies.
- EH&S shared updates to their strategic plan for achieving a culture of safety. Slides available upon request.
- A new EH&S Committee Member Training is launching. A notice will go out shortly.

6. Member Updates

Next Meeting: April 27th, at 1:30 PM, via Zoom

DRAFT Meeting Minutes
Health and Safety Committee for Group 9 (College of Engineering)

Meeting Date: February 23rd, 2022 (via Zoom)

Attended

Derrick Van Kirk, AA

Colleen Irvin, BioE

Robbie Wong, BioE

Ted Hanson, CEE

Kristine Parra, CEI

Kameron Harmon, ChemE

Michael Glidden, CoE DO

Alexander Lefort, CSE

Selest Nashef, CSE

May Lim, ECE

Denise Binder, EH&S

Sarah Coppola, HCDE

Stacia Green, HCDE

Sheila Prusa, ISE

John Young, MoIES/NanoES

Tatyana Galenko, MSE

N. Shane Patrick, WNF

Absent

Bob Hu, ME

Previous Meeting Minutes

- January 2022 – minutes approved as is.
 - A mistake was found on the agenda. This has been corrected.
- Previous meeting minutes are at: <https://www.engr.washington.edu/mycoe/safety#>.
EH&S recommends each department/group post paper copies on their safety board and inform employees of the name of their rep.

Incident Reports

- ME (#2021-12-002) – No representative for ME was present. This incident has been tabled to next meeting.
- Secondary Reviews:

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- Physiology & Biophysics @ MAG (#2022-01-020) – This was most likely in the primate center in MAG. Colleen mentioned that she is not aware of who from BioE was involved in this incident. The PI for the user was only adjunct in BioE, meaning their primary department was Physiology & Biophysics. Glidden asked to clarify if the committee to review these reports should be those that cover the primary department of the PI's. He recommended that, if the primary responsibility is the School of Medicine's, then they should be trusted with the report. Denise agreed and will be bringing this back to EH&S. The report has been closed with respect to Group 9 participation.

Group Business

- Kristin Mauke, the manager of the HFS/CoE-led makerspaces on campus presented about resources available to students, staff, and faculty through these sites.
 - Slides were shared with the group afterward.
- The group decided to hold a vote for an alternative to the two U-Wide representatives in the event that both were unable to attend at the same time. Colleen Irvine nominated herself for this position. Colleen was successfully voted in as the U-Wide alternative representative.
- Alex stated that the group will be reviewing the Group 9 Charter at the March meeting. He asked everyone to read the document and take note of potential changes to be presented and voted on in the next meeting. He described where this document may be found and will be sending out a copy in a follow-up email.
- The group has confirmed that they would like to invite a member of UW Emergency Management to speak on earthquake safety. Alex will reach out to UWEM shortly to begin coordinating a visit.

UW-Wide Meeting

- Alex shared updates from the UW-Wide meeting:
 - COVID-19 Updates:
 - Huge declines in reported cases throughout February, though counts are still higher than at the peak of Delta. Current test positivity rates are 3.7% in the last 7 days.
 - Decrease in the number of people being tested, though this is in-line with this phase of past waves.
 - The University is continuing to follow the current response to COVID-19 and is encouraging everyone to get their boosters and upgrade mask protection to at least medical masks. KN95 and N95 are preferred.

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- Isolation and quarantine guidelines have been changed to require five days isolation if your symptoms have stopped and you test negative at the end of the five days. This isolation time is not dictated by your vaccination status. You should continue to wear well-fitting, high-grade masks while you are around others and should not travel. You are not required to submit a negative test result before returning to work.
- A new web app has been released where one may report positive cases: <https://webapps.ehs.washington.edu/redcaps/covid19form.php>
- If you have not received the booster, you are now required to quarantine even if you were just in contact with someone who tested positive.
- Submissions of daily symptom attestations for the medical center has now been lifted. All employees of the UW are still required to self-monitor and stay home if you have symptoms, or leave work if symptoms develop during the day.
- If you are exposed, ensure you are following the COVID-19 Exposure Flow-Chart first to see whether you should be reporting to EH&S.
- An OARS report is required to be submitted if an exposure happened at work. Potential exposures out of work do not require this.
- WA-Notify app has a new feature: You can now generate your own code in the event that you test positive, allowing you to send out a notice of exposure to close contacts much quicker.
- The latest news on COVID-19 developments at the UW may always be found at: <https://www.ehs.washington.edu/covid-19-prevention-and-response/covid-19-health-and-safety>
- Reminder that there are new COVID-19 Safety vending machines around campus.
- Seattle Police Department has seen slower response times due to staffing shortages prompting off-campus entities to request whether they may contact UWPD instead. UWPD clarified that this is not allowed due to jurisdiction. If response times are delayed significantly and it is not an immediate emergency, UWPD recommends closing the office early and leaving for the day if you feel unsafe.
- There is an increase of people living with homelessness entering and loitering in buildings around campus. Some have asked for access cards to the buildings.
- Lt. Chris Jaross, of the UWPD, is more than willing to stop by for a talk with any HSC groups that may have questions or have topics of concern.
- Some departments are having trouble with groups walking into public spaces with lab gloves still on. Tracy Harvey mentions that this is best mitigated by facilitating talks and trainings with groups and building a culture of good lab etiquette in a department.
- EH&S Updates:
 - Several recent and ongoing L&I fines and investigations: One with respect to social distancing violations without proper PPE in the medical centers, one with a lack of proper fit-testing of respirators, and an ongoing investigation into a linen cleaning service's potential neglect to keep heavy linen carts in good repair.
 - OSHA 300A summaries should be posted on all departmental safety boards now. The boards should be accessible to all employees of a department.
 - There was a slight increase in incidents compared to last year, though this is likely due to an increase of on-site work.
 - There are several vacancies in EH&S positions. If you would like to know more, please contact EH&S.

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- Sonia Honeydew has seen an increase in box-cutter incidents around campus and shared a box-cutter safety sheet to the group to distribute:
<https://facilities.uw.edu/partner-resources/files/media/box-cutter-safety.pdf>

Department Updates

- ChemE – Kameron mentioned that ChemE had one of their brass grates pulled off of the building by a potential thief. As this piece was small and mostly for facade, they did not call UWPD.
- CoE DO – The position previously held by Sonia Honeydew has yet to be filled, with two failed searches currently. They are optimistic about their third attempt. They did mention that, if there are potential candidates that do not yet have all of the skills listed, they are still encouraged to apply. The most important skills are the ability to think and problem solve on one's own and to come ready and willing to learn.
- ECE – May stated that ECE is also having troubles securing a facilities manager. Their previous attempt has fallen through and they will need to start the search once again.
- MSE – Tatyana will be leaving for maternity leave at the end of April! She has already coordinated with her alternative, Hanson Fong, who will be filling in for her while she is away. Tatyana also mentioned that Sean Krewson, the previous alternative, has since moved into a position with AA. MSE also had an attempted break-in into Tatyana's office and lab over the week. In addition, there was a flood of a lab, though no major health concerns were raised by EH&S thus far. They had mentioned that there is not a huge push to send this incident into the OARS system. Equipment damage is possible, but the lab is unable to check currently. A tile does seem to be popping up from the ground, which the group responded should likely be submitted as a request through FS-Works, as the cost will be covered by Facilities as opposed to the department.
- WNF – Sean stated that WNF is wrapping up a moderate-scale construction project, which was cleaning up the location of a large piece of equipment that was surplus. There were some air effluent issues re-hashed with EH&S that would make it easier for WNF to deal with issues and meet precautions. They are also working with regulators and EH&S on water waste standards from the space.
- Good of the Order:

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- Sarah mentioned that, as mask mandates in Washington state will soon be changing, she was worried about entering classrooms without a mask and is worried about her students as well. The worry is that mask mandates might be lifted at the UW too soon. Alex clarified that the UW had sent out an email recently stating that mask mandates were still in effect until otherwise stated by EH&S. Michael Glidden mentioned that there's a bit too much individual interpretation that might happen from this email that was sent out from Dr. Gotfried. Alex will connect with Denise Binder and EH&S to follow up on this concern. Michael did state that there will need to be accommodations for those who still feel unsafe. This is part of the larger conversation right now, but nothing solid has been stated solidly quite yet.

Adjournment

- Adjourned at 2:38 PM.

Next Meeting

- Next meeting will be March 23rd, 2022 at 1:30 PM via Zoom.



Report Number: 2021-12-002

Contact EH&S at 206-543-7262

Person Reporting Incident

Occupation / Position: GRADUATE FELLOW STIPEND W/ BENEFITS Date Reported (mm/dd/yyyy) : 12/01/2021
Department: GRAD: Finance Time Reported: 11:00 AM

Person Involved or Affected

Department: ENG: Mechanical Engineering

Incident Details

Campus: Seattle Date of Incident (mm/dd/yyyy) : 12/01/2021
Incident Location: WILCOX HALL Time of Incident:
Room: 39
Other:

Yesterday we removed the contents of a malfunctioning - 80 C freezer. Among the contents were two dialyzers that were left in a crate on the floor overnight to thaw for disposal. We did not notice that their outlets were not capped. Overnight, bovine blood from the dialyzers spilled out onto the floor and nearby objects.

Incident Description: I noticed the spill around 10:15 am on the 1st of December but it likely occurred earlier. Following EHS standard operating procedure I am soaking the contaminated floor with 10% bleach for 30 minutes twice <https://www.ehs.washington.edu/system/files/resources/spill-response-poster.pdf>

Contaminated objects will be disposed of as biohazardous, washed as lab glassware or soaked in bleach as appropriate for the object..

Supervisor

Full Name: Dayong Gao Phone: +=1 206 543-1411
Occupation / Position: Email: dayong@uw.edu
Department: ENG: Mechanical Engineering

Classification

Property damage only

Has Attachment(s):

Type of Incident

Injury Description (none, if no injury/exposure): Exposure to Potential Biohazardous (Infectious) Material

Body Parts Affected (none, if no injury/exposure): None

Cause of Injury/ Damage, or Potential Injury/Damage: Biohazardous Material, Infectious Agents

Slip/Trip/Fall Information

Slip: None
Trip: None
Fall From Same Level: None
Fall From Elevated Height: None
Stairs: None

Contributing Factors

Equipment: Inadequate Guards/Barriers
Environment: None
Policies / Procedures: None
Human Factors: None

Suggested Corrective Actions by Affected Party

Suggested Corrective Actions: Change/review work procedures

Ensure that dialyzers are not stored uncapped or cut.

Otherwise procedures were properly followed and hazard was contained.

Supervisor's Comments

Root Causes: The Dialyzers were not sealed (capped) well before placing them into the -80C freezer.

Recommendations / Preventive Measures: Make sure that all Dialyzers must be capped well before freezing and put in a safe container during the thawing process.

Other Comments:

Corrective Actions Target Date (mm/dd/yyyy) : 12/01/2021 Corrective Actions Complete Date (mm/dd/yyyy) : 12/01/2021

EH&S Comments



Report Number: 2022-02-002

Contact EH&S at 206-543-7262

Person Reporting Incident

Occupation / Position: RESEARCH SCIENTIST/ENGINEER 4 (E S 9) Date Reported (mm/dd/yyyy): 02/01/2022
 Department: ENG: Collaboration Core - WNF Staff Time Reported: 10:48 AM

Person Involved or Affected

Department: ENG: Collaboration Core - WNF JM Student

Incident Details

Campus: Seattle Date of Incident (mm/dd/yyyy): 02/01/2022
 Incident Location: FLUKE HALL Time of Incident: 10:00 AM
 Room: 115J
 Other:

Incident Description: A 5 gallon waste carboy for organic solvents overflowed due to its fill cap not being properly seated. The student in the report was the one to discover the issue and, with staff help, address the matter. Overflow amounted to about 1" of waste in the stainless, exhausted secondary containment vessel. Waste was pumped into a compatible carboy and the remainder cleaned up with cleanroom wipes and absorbent pads. Wipes and pads handled as chemical spill waste.

Supervisor

Full Name: Nicholas S Patrick Phone: =+1 206 221-1045
 Occupation / Position: Email: patricns@uw.edu
 Department: ENG: Collaboration Core - WNF Staff

Classification

Near miss (Potential hazard -- no injury, exposure, or property damage)

Has Attachment(s):

Type of Incident

Injury Description (none, if no injury/exposure): None
 Body Parts Affected (none, if no injury/exposure): None
 Cause of Injury/ Damage, or Potential Injury/Damage: Chemicals

Slip/Trip/Fall Information

Slip: None
 Trip: None
 Fall From Same Level: None
 Fall From Elevated Height: None
 Stairs: None

Contributing Factors

Equipment: Using Equipment Improperly
 Environment: Chemicals; Poor Housekeeping
 Policies / Procedures: Failure to Follow Procedures
 Human Factors: Failure to Follow Established Protocol/Procedures

Suggested Corrective Actions by Affected Party

Suggested Corrective Actions: Change/review work procedures
 Ensure all members of staff and student staff are familiar with the proper carboy replacement procedure, including how to verify that the fill cap is installed properly

Supervisor's Comments

Root Causes: Failure to follow procedure for replacing solvent carboys
 Failure to verify proper function of equipment

Recommendations / Preventive Measures: Remind all workers of the importance of verifying equipment is functioning and the proper procedures for routine replacement.

Other Comments: Note that the subject student of this report was the potentially exposed party as the one that discovered the issue, but we have no way of determining who failed to properly install the fill cap given the number of people with this responsibility. This should not reflect on the student's ability or care.

Corrective Actions Target Date (mm/dd/yyyy): 02/01/2022 Corrective Actions Complete Date (mm/dd/yyyy): 02/01/2022

EH&S Comments



Report Number: 2022-02-012

Contact EH&S at 206-543-7262

Person Reporting Incident

Occupation / Position: **PROJECT APPOINTMENT - OVERTIME ELIGIBLE (NE S X)** Date Reported (mm/dd/yyyy): **02/03/2022**
Department: **ENG: Civil and Environmental Engineering-Stahl Lab** Time Reported: **01:44 PM**

Person Involved or Affected

Department: **ENG: Civil and Environmental Engineering-Stahl Lab**

Incident Details

Campus: **Seattle** Date of Incident (mm/dd/yyyy): **02/03/2022**
Incident Location: Time of Incident: **01:00 PM**
Room: **Rm 476**
Other: **Stahl lab, Benjamin Hall**

needle is this:
The sterile needle had been inserted into a non-sterile butyl rubber stopper situated on a crimp capped serum bottle. The needle had been used for N2 gas standard preparations. The N2 flow was OFF when the incident occurred. No active N2 gas flow was passing through the needle. The needle was getting picked up by my gloved left hand to be removed from the gas outlet. The needle penetrated the glove and the skin. The puncture wound was deep and it bled.
Incident Description:
The needle was not in contact with infectious material from any known source. But it was in contact with non-sterile surfaces (the butyl rubber stopper) and with N2 gas (which was passaged through a sterile filter).
..

Supervisor

Full Name: **David A Stahl** Phone: **=+1 206 685-8502**
Occupation / Position: Email: **dastahl@uw.edu**
Department: **ENG: Civil and Environmental Engineering-JM Academic**

Classification

Injury requiring first aid

Has Attachment(s):

Type of Incident

Injury Description (none, if no injury/exposure): **Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound)**
Body Parts Affected (none, if no injury/exposure): **Fingers**
Cause of Injury/ Damage, or Potential Injury/Damage: **Needle/Scalpel/Medical Sharps (Clinical, Research, Teaching)**

Slip/Trip/Fall Information

Slip: **None**
Trip: **None**
Fall From Same Level: **None**
Fall From Elevated Height: **None**
Stairs: **None**

Contributing Factors

Equipment: **Inadequate Guards/Barriers**
Environment: **None**
Policies / Procedures: **None**
Human Factors: **None**

Suggested Corrective Actions by Affected Party

Suggested Corrective Actions: **Other**
use double gloves or instruments when removing needles from a gas outlet.

Supervisor's Comments

Root Causes: **Brief lapse of attention to standard precautions when working with needles.**

Recommendations / Preventive Measures: **Discussed the importance of greater attention to activities where movement or transfer of needles creates greater risk. The employee will also now routinely double-glove when working with needles to reduce the risk of skin puncture.**

Other Comments:

Corrective Actions Target Date (mm/dd/yyyy): **02/07/2022** Corrective Actions Complete Date (mm/dd/yyyy): **02/07/2022**

EH&S Comments

fwd: Judy Cashman, Lesley Decker, Zara Llewellyn.



Report Number: 2022-02-019

Contact EH&S at 206-543-7262

Person Reporting Incident

Occupation / Position: **RESEARCH SCIENTIST/ENGINEER 4 (E S 9)** Date Reported (mm/dd/yyyy): **02/04/2022**
Department: **ENG: Collaboration Core - WNF Staff** Time Reported: **01:56 PM**

Person Involved or Affected

Department: **ENG: Collaboration Core - WNF Staff**

Incident Details

Campus: **Seattle** Date of Incident (mm/dd/yyyy): **02/04/2022**
Incident Location: **FLUKE HALL** Time of Incident: **11:00 AM**
Room: **100D**
Other:

Incident Description: **Employee reported a strong, unfamiliar odor surrounding workspace at entrance to WNF secured space. I investigated. The odor was reminiscent of onion or garlic, and was limited in spread to about 30 feet from the desk. No obvious source was located after an inspection of the area. Suspect food odor drifted down from upstairs. Employee reported not feeling well due to odor. Sent employee home to finish day. Odor had cleared in about an hour. No other personnel reported issues caused by the odor.**

Supervisor

Full Name: **Nicholas S Patrick** Phone: **=+1 206 221-1045**
Occupation / Position: Email: **patricns@uw.edu**
Department: **ENG: Collaboration Core - WNF Staff**

Classification

Injury requiring first aid

Has Attachment(s):

Type of Incident

Injury Description (none, if no injury/exposure): **Allergy, Sensitivity Reaction**
Body Parts Affected (none, if no injury/exposure): **Nose; Body Systems: Organs, Nervous System, Respiratory, etc.**
Cause of Injury/Damage, or Potential Injury/Damage: **Chemicals; Ventilation, Indoor Air Quality Issues**

Slip/Trip/Fall Information

Slip: **None**
Trip: **None**
Fall From Same Level: **None**
Fall From Elevated Height: **None**
Stairs: **None**

Contributing Factors

Equipment: **None**
Environment: **Air Contaminants; Chemicals**
Policies / Procedures: **None**
Human Factors: **None**

Suggested Corrective Actions by Affected Party

Suggested Corrective Actions: **None**

Monitor for repeat issues. Consult with facilities regarding ventilation controls if hazard is recurring.

Supervisor's Comments

Root Causes: **Unknown. Noxious food odor (assumed)**

Recommendations / Preventive Measures: **Monitor. Consult with facilities if issue becomes recurrent.**

Other Comments:

Corrective Actions Target Date (mm/dd/yyyy): **02/04/2022** Corrective Actions Complete Date (mm/dd/yyyy): **02/04/2022**

EH&S Comments

fwd: Brandon Kemperman, Denise Bender.



Report Number: 2022-02-028

Contact EH&S at 206-543-7262

Person Reporting Incident

Occupation / Position: **RESEARCH ASSISTANT (E S UAW ASE)** Date Reported (mm/dd/yyyy): **02/07/2022**
 Department: **ENG: Computer Science & Eng - Boots JM Student** Time Reported: **05:17 PM**

Person Involved or Affected

Department: **ENG: Computer Science & Eng - Boots JM Student**

Incident Details

Campus: **Seattle** Date of Incident (mm/dd/yyyy): **02/04/2022**
 Incident Location: **Bill & Melinda Gates Center for Computer Science &** Time of Incident:
 Room: **G60**
 Other:

Incident Description: **I got a minor cut on the index finger of my left hand from a pair scissors. I washed the affected area in the sink and applied first aid (antiseptic towel followed by some gauze and bandaids). The sink as well as the table where I was working were subsequently cleaned with bleach.**

Supervisor

Full Name: **Selest S Nashef** Phone: **=+1 206 616-3607**
 Occupation / Position: Email: **ssnash@uw.edu**
 Department: **ENG: Computer Science & Eng - Facilities**

Classification

Injury requiring first aid

Has Attachment(s):

Type of Incident

Injury Description (none, if no injury/exposure): **Cut, Laceration, Puncture, Scratch, Abrasion (Open Wound)**
 Body Parts Affected (none, if no injury/exposure): **Fingers**
 Cause of Injury/ Damage, or Potential Injury/Damage: **Box Cutters, Knives, etc.**

Slip/Trip/Fall Information

Slip: **None**
 Trip: **None**
 Fall From Same Level: **None**
 Fall From Elevated Height: **None**
 Stairs: **None**

Contributing Factors

Equipment: **None**
 Environment: **None**
 Policies / Procedures: **None**
 Human Factors: **Inattention**

Suggested Corrective Actions by Affected Party

Suggested Corrective Actions: **None**

Supervisor's Comments

Root Causes: **This was an incident involving a sharp object (scissors). due to the nature of the tool used, such an incident can only be mitigated by users of the tool. after reviewing it with the person involved, it was just a accident.**

Recommendations / Preventive Measures: **I have suggested that the user takes their time when cutting with scissors to ensure that no bodily harm can be done.**

Other Comments:

Corrective Actions Target Date (mm/dd/yyyy): **02/08/2022** Corrective Actions Complete Date (mm/dd/yyyy): **02/08/2022**

EH&S Comments

U-WIDE HEALTH AND SAFETY COMMITTEE

2/9/2022 Meeting Minutes | 1:00 p.m. - 2:30 p.m. |

Elected Member*		Appointed Member*		Faculty Senate Member*	
<input checked="" type="checkbox"/>	Ryan Hawkinson (1)	<input checked="" type="checkbox"/>	Kurt Oglesby (3)	<input type="checkbox"/>	TBD
<input checked="" type="checkbox"/>	Carmen Parisi, Chair (1)	<input checked="" type="checkbox"/>	Liz Kindred, Vice Chair (5)		
<input type="checkbox"/>	Nigel Horton (2)	<input type="checkbox"/>	Kris Harrell (7)	Labor Union Member*	
<input checked="" type="checkbox"/>	Norm Kwasinski (2)	<input checked="" type="checkbox"/>	David Zuckerman (10)		
<input checked="" type="checkbox"/>	Tony Colinares (3)			<input checked="" type="checkbox"/>	Paula Lukaszek, WFSE 1488
<input checked="" type="checkbox"/>	Christine Aker (4)			<input checked="" type="checkbox"/>	Ann Aumann, SEIU 925
<input checked="" type="checkbox"/>	Mary Ann Valentine (4)			<input checked="" type="checkbox"/>	Antonio Vasquez, UAW 4121
<input type="checkbox"/>	Anne Sumpter (5)				
<input checked="" type="checkbox"/>	Sarah O'Hara (6)				
<input checked="" type="checkbox"/>	Laura Harrington (6)				
<input type="checkbox"/>	TBD (7)			Proxy*	
<input type="checkbox"/>	Hannah Wilson (8)			<input checked="" type="checkbox"/>	Brett Magnuson (2)
<input checked="" type="checkbox"/>	Michelle Miller (8)			<input checked="" type="checkbox"/>	Martin Arroyo (7)
<input checked="" type="checkbox"/>	Alexander Lefort (9)	<input checked="" type="checkbox"/> = attended meeting * = voting members 13 = voting members for quorum			
<input checked="" type="checkbox"/>	Sarah Coppola (9)				
<input checked="" type="checkbox"/>	David Warren (10)				
Ex-Officio Member		Ex-Officio Member		Env. Health & Safety Member	
<input checked="" type="checkbox"/>	Tracey Mosier, UWF	<input checked="" type="checkbox"/>	Rick Gleason, DEOHS	<input checked="" type="checkbox"/>	Katia Harb
<input checked="" type="checkbox"/>	Chris Pennington, UWF	<input checked="" type="checkbox"/>	Felicia Foster, AGO	<input type="checkbox"/>	Denise Bender
<input type="checkbox"/>	Steve Charvat, UWEM	<input checked="" type="checkbox"/>	Nancy Gwin, AGO	<input checked="" type="checkbox"/>	Erin McKeown
<input type="checkbox"/>	Barry Morgan, UWEM	<input checked="" type="checkbox"/>	Ken Nielsen, Risk Services	<input checked="" type="checkbox"/>	Sonia Honeydew
<input checked="" type="checkbox"/>	Lt. Chris Jaross, UWPD	<input type="checkbox"/>	Susan Wagshul-Golden, UWT	<input checked="" type="checkbox"/>	Lorilyn A. H. Ignao
		<input type="checkbox"/>	Allyson Long, UWB	<input checked="" type="checkbox"/>	Tracy Harvey
				<input checked="" type="checkbox"/>	Jenna Gravley
Guest					
<input checked="" type="checkbox"/>	Sherri Nielsen, UWB				

Agenda

- 1. Attendance/Quorum**
- 2. Call to Order and Welcome**
- 3. Member Orientation**
- 4. Elect Leadership**
- 5. Approval of Meeting Minutes**
- 6. COVID-19 Update**
- 7. Organizational Group Reports and Brief Introductions**
- 8. Union Reports**
- 9. Ex Officio Reports**
- 10. EH&S Updates: L&I and General**
- 11. Good of the Order**
- 12. Adjourn**

Minutes by Lorilyn Apple H. Ignao

The meeting was conducted via Zoom and was recorded.

1. Attendance/Quorum

Sonia announced meeting attendance met quorum.

2. Call to Order and Welcome

U-Wide Chair Carmen Parisi opened with a land and water acknowledgement and introduced meeting voting rules.

3. Member Orientation

Sonia oriented U-Wide HSC members using the EH&S [HSC webpage](#). She shared the U-Wide Overview, the link to the roster of voting and non-voting members, the link to the charter showing purpose and responsibilities of the committee, and links to regulation and policy guidance. The U-Wide brings together the ten organizational HSCs to facilitate communication regarding health and safety topics relevant across the university. The committee composition is designed to assure equitable representation and voting practices. Responsibilities include reviewing accident trends, recommending strategies and policies, and collaborating with EH&S to improve the culture of safety at UW.

4. Elect Leadership

Erin gave summary of Chair and Vice Chair responsibilities and eligibility, and asked for nominations for the two positions. Introduced Zoom polling feature. No new nominations. Carmen for Chair and Liz for Vice Chair. Erin requested a vote by declaration, asking members to remain silent if in agreement with approving Carmen and Liz to continue as Chair and Vice Chair. No members communicated any concerns, so Erin motioned to approve Carmen for Chair and Liz for Vice Chair. Sarah O'Hara seconded.

5. Approval of Meeting Minutes

Carmen asked for a motion to approve December 8, 2021 meeting minutes. Paula Lukaszek motioned to accept. Anthony Colinares seconded.

6. COVID-19 Update

Katia extended a thank you and welcome to new members. Delivered recap of December and January COVID-19 trends. Compared university to state counts, mentioned [currently campus is on a downward trend](#). State of Washington hospitalizations have been steadily decreasing. Continue to encourage boosters, level up masking. Decrease in isolation time. [New online form to report](#)

[positive cases to EH&S](#). Requirements for not boosted individuals to quarantine if exposed. Daily attestations no longer required for UW healthcare settings. Highly encouraging to self-monitor symptoms. Reviewed updated [COVID-19 Public Health Requirements and Guidance flowchart](#). Automated notifications and guidance given through databases, contact tracers no longer speaking with every case. Erin reminded OARS report required in workplace transmission cases. Katia reintroduced and encouraged use of [WA Notify](#). Mentioned more testing appointments available as well as KN95 masks in various locations on campus.

7. Organizational Group Reports and Brief Introductions

Carmen introduced committee update expectations.

HSC-1

Ryan Hawkinson, Foster School of Business, co-chair. Many OARS reports included COVID-19 campus transmissions. Groups have reported homeless persons entering campus buildings and discussed how off-campus locations can have quicker response time from SPD. Reported on Co-Motion group incident with a delayed three-hour SPD response time. UWPD Lt. Chris Jaross advised shutting down offices, closing doors, and going home for the day as an immediate response.

HSC-2

Brett Magnuson, proxy. Building Services Department and Transportation Services raised concerns with increased number of car break-ins and called for greater security measures. Norman Kwasinski introduction.

HSC-3

Kurt Oglesby, Husky Union Building. Committee welcomed three new members. Anthony Colinares, Husky Union Building, introduction.

HSC-4

Christine Aker, Program Operations Specialist, HSAS&F. Pending an appointment with the School of Nursing. Carol Harvey, co-Chair. Emphasis on Five Whys training. Reported on individuals in Genome Sciences wearing PPE in public spaces and asked for recommendations. Katia mentioned option to send out targeted messaging to departments/buildings/wings that are areas of concern. Tracy Harvey encouraged conversations within units to remind staff of policies and practices.

HSC-5

Liz Kindred, Harborview Medical Center. Medical Centers at record high activation for the latter half of December through January. Currently in mid-high activation status. Most patients are in acute care, less sick patients. Mentioned staffing and supply issues having a trickle-down effect on operations. National Guard present at HMC.

HSC-6

Sarah O'Hara, fiscal specialist. Laura Harrington, Air Force ROTC Program Coordinator. Nothing new to report.

HSC-7

Martin Arroyo. Welcomed new members in December.

HSC-8

Michelle Miller, Divisional Manager, UWT. Completed elections.

HSC-9

Alex Lefort, College of Engineering. Recommendation from Civil and Environmental Engineering to work with custodial services regarding safety around gas cylinders. Emphasis on Five Whys training. Sarah Coppola, faculty in HCDE.

HSC-10

David Warren. Committee has not yet elected chair or co-chair and still needs to assess interest in the positions. Reported there were no bee stings for all of 2021. David Zuckerman, Arboretum, introduced himself.

8. Union Reports

WFSE 1488: Paula's questions were answered by Katia's COVID-19 update. HFS food service workers and UW Facilities custodians requesting N95 masks. Tracey, UW Facilities confirmed many N95 and some KN95 masks available to UWF custodians. Another UWF order will be placed. Paula requested masks be readily available, and not require employees to pick them up at another location. Erin will reach out to HFS on the matter and get back to Paula.

SEIU 925: Ann Aumann, healthcare safety professional. Nothing to report.

UAW 4121: Antonio Vazquez. Nothing to report.

9. Ex Officio Reports

UW Facilities

Tracey Mosier, Director of Safety. Chris Pennington, Safety Analyst. Nothing to report.

Emergency Management

Not present.

UWPD

Lt. Chris Jaross. Nothing to report. Available to join meetings or present information to departments.

DEOHS

Rick Gleason. Nothing to report.

AGO

Nancy Gwin. Nothing to report.

Claim Services

Ken Nielsen introduction.

UW Tacoma

Not present.

UW Bothell

Not present.

10. EH&S Updates: L&I

Erin McKeown provided an overview of L&I investigations at UWMC Montlake, UWMC Northwest, Eastside Specialty Clinic, and the 908 Jefferson Harborview facility. UW has agreed to a settlement agreement, and will pay \$8400.00 for social distancing penalties at the Eastside Specialty Clinic and UWMC Montlake. UW Medicine agreed to provide respiratory protection to healthcare staff potentially exposed to patients with known or suspected covid-19 and during aerosol-generating procedures of known or suspected COVID-19 patients as defined by Department of Health.

On a separate note, UW has four open investigations still pending with Labor and Industries:

- UWMC Lab Medicine COVID testing sites- fit testing workers
- HMC Covid outbreak in the anesthesia care unit
- UWMC Reproductive Care unit at Roosevelt Clinic- social distancing
- UWMC Environmental Services- linen cart repairs

Erin said she emailed OSHA 300A summaries and reminded everyone to post them on department safety bulletin boards from February 1 through April 30, 2022.

EH&S Updates: General

Katia said the OSHA 300A summaries show an increase in the campus incident rate. She said the OSHA300A reports are available on the EH&S website. She said the purpose of reporting accidents and incidents is safety and accident prevention. She asked everyone to promote near-miss reporting as way to improve our safety culture.

She mentioned that EH&S is preparing the annual Health and Safety Committee reports summarizing the 2021 workplace injuries for each Executive Sponsor, and the committees will also get copies of the report within the coming weeks.

EH&S is filling job vacancies.

11. Good of the Order

Sonia introduces [Box Cutter Safety sheet](#) from UW Facilities. UWF Stores confirm 500 KN-95 masks available, 20k additional KN-95 ordered.

12. Adjourn

Carmen invited motion to adjourn. Alex Lefort motioned, Sarah O'Hara seconded.

Meeting adjourned 2:27pm.

University-Wide (U-Wide) Health and Safety Committee Meeting Agenda

March 9, 2022
1:00 p.m. – 2:30 p.m.
Zoom (screen required)

Agenda Item	Lead	Process	Time
Attendance/Quorum	Sonia Honeydew	Verify quorum per Zoom gallery count	3 min
Call to Order and Welcome	Carmen Parisi	Robert's Rules of Order	2 min
Approval of Meeting Minutes	Carmen Parisi	Discussion	5 min
Vice Chair Election	Carmen Parisi	Robert's Rules of Order	5 min
COVID-19 Update	Katia Harb, EH&S	Presentation	5 min
EH&S Annual Report	Katia Harb, EH&S	Presentation	10 min
Business, Academic, & Research Continuity (BARC) Plans	Barry Morgan, UWEM	Presentation	15 min
Organizational Group Reports*	Committee members	Discussion	15 min
Union Reports	Union representatives	Discussion	5 min
Ex Officio Reports	Ex-Officio members	Discussion	10 min
EH&S Updates L&I Update General Updates	Erin McKeown Denise Bender	Discussion	10 min
Good of the Order	Carmen Parisi	Discussion	5 min
Adjourn	Carmen Parisi	Robert's Rules of Order	

*Organizational Group Reports comprise only novel topics covered at their most recent meeting.

Please send ideas for agenda items to Carmen Parisi and Liz Kindred at least 2 weeks prior to the scheduled meeting.